

**MSLA Executive Board**  
**March 16, 2016**  
**Westborough High School**  
**Secretary's Minutes**

**Skype link (for virtual attendees):**

<https://join.skype.com/wmCvwREZGGEY>

In-person attendees: Anita Cellucci, Kathy Lowe, Ann Perham, Jennifer Varney, Ellen Brandt, Carrie Tucker, Judi Paradis, Katherine Steiger, Laura D'Elia, Reba Tierney, Robyn York

Virtual attendees: Jennifer Reed, Amy Short, Sarah Bickell, Keri Johnson, Leslie Lomasson, Cathy Collins, Kendall Boninti, Laura Gardner, Mary Millette

Meeting began at 4:10 pm.

**Consent Agenda**

Consent agenda was approved.

**Old Business:**

Licensure doc update - Anita/Carrie/Judi

The document was created by Carol Kelly, Lisa Estabrook, Donna Guerin and Elaine Mokrzycki. Carrie T. and the committee edited and streamlined the document. Anita has linked the document in the agenda. Carol Kelly liked the edits and she and Lisa, Donna and Elaine will review the edits and make final approval. This same group will help keep this licensure document updated. Carol Kelly made a strong connection within DESE. Question remains as to whether the document should be directly linked at DESE and/or linked to MSLA website.

**Action item: Ann P. – make award doc editable**

Awards - Ann, Amy

Ann P. and Amy S. suggested that the librarian awards be presented in-house or in-district so that it can be an advocacy event. Katherine S. suggested that we send a template PR release to the schools to help with publicity.

## **New Business:**

### **Proposal for language change for constitution - re: annual meeting location/virtual option - Kathy**

Kathy L. suggested that we have an online forum to allow members to post questions and interact with board members. The current language requires that this meeting be held in conjunction with the annual conference. Trying to cram the annual meeting into the conference business ended up being too hectic. If we adopt a different format, it may help with the dissemination of information to all members of MSLA and allow them to participate more fully.

Since we are not having a conference this year, Kathy and Anita would like to hold a virtual annual meeting. Publish annual report of MSLA Executive Board and share with all members. Discussion format the board is considering:

- Skype or Google+ conversation
- Google Community Group within Google+
- Blog

Motion to change language was approved.

### **Approval of new date and location for 2017 conference - Laura D'Elia**

May 6,7,8 in 2017 are available at the Hyannis Conference Center. There are no other dates available.

Motion to change date was approved.

\*Note - Leslie Lomasson is abstaining from vote.

### **Approval of president -elect nominee - Judi**

Carrie Tucker was approved as nominee for President. Election will be held from March 21-April 1.

Kathy L. has a ballot template ready to go.

**Action item: Judi P. & Kathy L. will get ballot ready to release to members on March 21.**

### **AASL List to cross reference to MSLA list - Kathy Lowe**

Kathy L. posted a list of AASL members who are not members of MSLA and their last recorded contact address and is encouraging AD's to reach out to those members to encourage them to join MSLA.

### **Affiliate Assembly - Concerns/Commendations - Amy Short**

Shelley Stedman will be submitting our concerns and commendations to AASL and we need to submit before her May 1 deadline for submitting to AASL. Concerns: Amy S. suggested submitting the concern about NEASC eliminating librarian requirement for vocational school. Commendations: Last year we highlighted Wondermore, and Amy S. asked for suggestions for highlights this year.

Anita C. said that NESLA was supposed to contact NEASC to follow up about these concerns, but we have yet to heard from them. Judi P. said that we have NESLA coordinate because the concern may have more impact from a regional group rather than just one state library group.

### **Strategic Plan - Saturday retreat - summer - Anita Cellucci**

Anita C. suggested that we combine June meeting and the strategic planning meeting. Sites suggested are Tower Hill in Boylston and Lake Mattowa in Orange.

**Action item: Anita will send out potential dates**

### **Edco SPED course - Laura D'Elia**

The first online course run through EDCO and taught by Barbara Fecteau (sp?) is currently running this spring and is part face-to-face and part virtual. Some students are having difficulty with the independent format. This course is better for teachers who have little background in SPED. Teachers are looking for teaching strategies and are not sure that they are getting this out of the class. The board suggested that there could be leveled SPED classes taught by a range of people.

Amy S. supports the idea that we expand the number of teachers and locations for this course since it is officially required to renew certification beginning on July 1 this year and there will be more people looking to meet this requirement.

**Action item:** Robyn will send Laura D. information about the WMWP program Reaching and Teaching All Learners and send Leslie L. info about Jamison, Librarian at Ludlow HS. Librarian specific training??

### **Bookfest registrations – Kathy**

At present there are only 64 registrations. 55 people for the book event/21 comped and 57 signed up for the dinner/21 comped. Our expenses will be about \$7k. We have no

sponsors and at \$1k/sponsor that would make a big difference. Thus far we have raised \$1870 through registration. Theme of diverse and inclusive literature.

**Action item:** Everyone start FB-ing and tweeting to promote event. Recruit potential sponsors for this event. Invite teachers, admin, etc. \*I will reach out to Bruce Penniman to see if the Western Mass Writing Project( WMWP )will post about this event.

### **Discussions**

Discussions are focused on putting the AD's under the PLC heading and making them more of a committee rather than as separate geographical roles. Many AD's are already addressing issues, which transcends their geographic area. The AD's are already addressing issues that are evolving around our profession and events have been open to all members. Another area of discussion is style of meeting. This year it is a mix of face-to-face and virtual. Anita C. suggested that we have fewer more focused, retreat-style meetings to address detailed business, while supplementing with virtual meetings to address urgent issues that come up in between the longer meetings.

**Discussion 1: PLC/AD's - [Google Doc](#) to capture discussion**

**Discussion 2: Meeting Format - [Google Doc](#) to capture discussion**

**6:00 Adjourn**